SEPTEMBER 2021

New Forest DISTRICT COUNCIL

Health and Safety Consultation (Safety Panels) Structure

Council

Received reports from Executive Management Team (EMT), Employee Side Liaison Panel, HR Committee and other Committees.

HR Commitee

Open meeting attended by Councillors and Officer to review HR matters and reports.

Employee Side Liaison Panel

Comprises Council Members, Management, Trade Union Representatives. They will review minutes of the Safety Panels.

Executive Management Team (EMT)

Gives input on new Council Health and Safety Policies. Corporate Health and Safety Manager will regularly attend to report Safety Panels and any patterns on occupation risks.

Corporate Health and Safety Team

Health and Safety Manager / Health and Safety Advisor(s) will attend each of the Safety Panels to provide advice and support, and review the action points. Responsibility for having overview of the Safety Panel documents and other relevant issues to the wider workforce.

Office based safety panel

Representatives of office based employees from all relevant services. Quarterly meeting.

Housing safety panel

Representatives of the Housing Services employees. Quarterly meeting.

Operational services safety panel

Representatives from the front line Operational Services to attend. Quarterly meeting.

New Forest District Council (NFDC) workforce

As required under the Safety Representatives and Safety Committees Regulations 1977, and the Health and Safety (Consultation with Employees) Regulations 1996, there will be a formal process on consultation in place.